

**RICE LAKE AREA SCHOOL DISTRICT
30 PHIPPS AVENUE
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, November 13, 2023
ADMINISTRATION BUILDING**

MINUTES

- I. CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, November 13, 2023 in the Board Room of the Rice Lake Area School District Administration Building, 30 Phipps Avenue, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Phil Henkel, Keven Jensen, Dianne Koser, Bert Richard, Nellie Scheurer, Miriam Vavra
Absent- Doug Kucko
Others Present- Randy Drost, District Administrator
Student Representatives: Anna Lipke, Breleigh Vavra
- III. NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- V. APPEARANCES:** NA
- VI. APPROVAL OF MINUTES [action]:** Miriam Vavra and Nellie Scheurer motioned to approve the special session, regular session, and closed session meeting minutes from Monday, October 23, 2023. All present voting yes. Motion approved.
- VII. CONSENT AGENDA [action]:** Bert Richard and Miriam Vavra motioned to approve the consent agenda. All present voting yes. Motion approved.
A. Monthly Budget Report
B. Monthly Board Bills
C. Employment Resignations:
1. Krystle Polenska, Paraprofessional at Tainter Elementary, effective November 10, 2023
D. Employment Recommendations:
1. Tiffany Plourde, Cook/Kitchen Assistant 2 at RLHS
2. Sadie Gunnink, Board Games Club Advisor at RLMS
- VIII. REPORTS:**
A. American Education Week (Nov. 13-17, 2023)-Keven Jensen [action]: The Board reviewed the American Education Week Proclamation and the radio program schedule for the week of November 13-17, 2023.

Steve Bowman and Dianne Koser motioned to approve November 13-17, 2023 as American Education Week in the Rice Lake Area School District. All present voting yes. Motion approved.

B. BOE Finance Committee Meeting Update-Steve Bowman: The BOE Finance Committee met on Thursday, November 9, 2023. The committee discussed a Robotics Club advisor, business office functions and reviewed the OPEB report. The committee also reviewed/approved the monthly bills. Steve Bowman provided an update from the meeting. The next meeting is scheduled for Thursday, December 7, 2023.

C. BOE District Administrator Observation Committee Meeting Update-Steve Bowman: The BOE District Administrator Observation Committee met on Monday, November 6, 2023. The committee met in closed session to discuss the district administrator evaluation. Steve Bowman provided an update from the meeting.

D. BOE Buildings and Grounds Committee Meeting Update-Keven Jensen: The BOE Buildings and Grounds Committee met on Monday, October 30, 2023. The committee reviewed and discussed the following items: baseball field, HVAC equipment, FEMA Grant, skid steer purchase, administration office second floor, sports complex turf, hail damage, pool project, and the conservancy. Keven Jensen provided an update from the meeting. Keven Jensen also provided an update on the progress of the Hilltop Elementary playground.

E. BOE Policy and Legislative Advocacy Committee Meeting Update-first reading-Keven Jensen: The BOE Policy and Legislative Advocacy Committee met on Monday, November 6, 2023. The committee recommended the following policies go to the full Board as a first reading. Keven Jensen provided an update from the meeting. The next meetings are scheduled for Tuesday, November 21, 2023 and Tuesday, December 12, 2023.

- Policy #187, Public Participation at Board of Education Meetings (revise)
- Policy #521, Staff Conduct (revise)
- Rule #521, Staff Conduct Guidelines (review)
- Policy #521.3, Freedom of Speech (revise)
- Policy #521.4, Solicitation by Staff (revise)
- Policy #521.5, Staff Misconduct Reporting (review)
- Policy #522.1, Staff Physical Examinations (revise)
- Policy #522.2, Staff Protection (revise)
- Policy #522.3, Protecting Employees from Bloodborne Pathogens (review)
- Rule #522.3, Procedures for Protecting Employees from Bloodborne Pathogens (review)
- Policy #522.4, Automatic External Defibrillator (revise)
- Policy #523, Staff Gifts and Gratuities (revise)
- Policy #524, Staff Involvement in Community Activities (review)

IX. INFORMATION:

A. Handbook Committee Meeting Minutes-October 17, 2023: The Board reviewed the draft Handbook Committee meeting minutes from Tuesday, October 17, 2023.

B. School Drill Evaluation-Hilltop Elementary: The Board reviewed a school drill evaluation report from a drill held on October 18, 2023 at Hilltop Elementary.

C. WASB Public Policy Correspondent Update: Phil Henkel provided an update from the Legislative Update blog.

D. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

X. STUDENT REPRESENTATIVE COMMENTS ON PROGRAMS AND ACTIVITIES: RLHS Student Representatives Anna Lipke and Breleigh Vavra shared the following:

- The RLHS Warrior Leadership Team held a rake and run event and raked 13 yards.
- The blood drive at RLHS is scheduled for December 13th.
- The Coaches vs. Cancer event will be held at RLHS on December 12th.
- The RLHS volleyball team participated in the state competition and had a great season.
- Friday is state football.
- The girls' basketball team kicks off their season tomorrow night.
- The Drama Club wrapped up their production of Mary Poppins.
- The FFA fruit sale wrapped up.
- Two FFA members competed nationally.
- The Warriors for Christ group is back to meeting twice per month.

XI. DISTRICT ADMINISTRATOR COMMENTS:

- **Upcoming District Events:** District Administrator Randy Drost shared the following information:
 - Veterans Day Programs were held throughout the district last week.
 - Next week there is school Monday and Tuesday and no school Wednesday through Friday for Thanksgiving break.
 - Tomorrow evening is the Rice Lake City Council meeting and Randy will be requesting they turn over ownership of the current pool from the city to the district.
 - Tomorrow is 4K Farm Day and Randy will be visiting the 4K sites with farm animals.

XII. CLOSED SESSION: Steve Bowman and Don Cuskey motioned to move into Closed Session. By roll call vote, all present voting yes. Motion approved. The meeting was moved into Closed Session at 7:34 p.m.

XIII. OPEN SESSION: Phil Henkel and Miriam Vavra motioned to reconvene into Open Session. All present voting yes. Approved. The meeting was moved into open session at 8:06 p.m.

▪ **ACTION:** No action was taken.

XIV. MEETING ADJOURNED: Steve Bowman and Don Cuskey motioned to adjourn the meeting. All present voting yes. Motion Approved. Meeting adjourned at 8:07 p.m.

Miriam Vavra, Clerk